

POSITION ANNOUNCEMENT

POSITION: Building Official
HOURS: Full Time (40 hrs/week; 5 days/week)
BENEFITS: Health, Dental, Vision, Mandatory Retirement
WAGE: \$75,000 annual: or DOQ

APPLICANTS MUST COMPLETE:

Letter of Intent

The complete job description is available through the City's website under Job Openings or by contacting City Clerk Cora Pritt at (406) 883-8203.

SUMMARY

This position performs a variety of building tasks, issues multiple types of building permits, plan review, fence and sign permits. Enforces building related codes, including Residential Building Codes, International Building Codes, Uniform Abatement of Dangerous Buildings Codes, and others. Issues correction notices and performs inspections on new construction and remodels for code compliance. Assists with enforcement of Polson Development Code.

Serves on the City of Polson Leadership Team. A position announcement is below or contact Cora Pritt, City Clerk/HR Coordinator (406-883-8203) OR Ed Meece, City Manager (406-883-8207) citymanager@cityofpolson.com . website: www.cityofpolson.com/jobs

THIS POSITION REQUIRES:

Education and Experience:

- (A) Graduation from a standard senior high school or GED equivalent; and
- (B) Four (4) years of experience in general construction and related fields; or
- (C) Must possess one (1) or more International Code Council (ICC) certifications such as IRC, IBC, IMC, UPC, and/or ability to obtain in one year of employment.

RETURN LETTER OF INTENT TO:

City Clerk Cora Pritt
City of Polson
106 1st St East
Polson MT 59860